

**THE GRADUATE SCHOOL  
SOUTHERN UNIVERSITY AND A&M COLLEGE  
BATON ROUGE, LOUISIANA**

**APPLICATION FOR A CHANGE IN COURSE OF STUDY**

**NAME:** \_\_\_\_\_  
(Last) (First) (MI) (Social Security Number)

**ADDRESS:** \_\_\_\_\_  
(Street) (City and State) (Zip)

**CURRENT COURSE OF STUDY:** \_\_\_\_\_ **DEGREE:** \_\_\_\_\_

**REQUESTED COURSE OF STUDY:** \_\_\_\_\_ **DEGREE:** \_\_\_\_\_

**REASON(S) FOR CHANGE:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**STUDENT'S NAME** \_\_\_\_\_ **STUDENT'S SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

**CHANGE IN COURSE OF STUDY**

- | <b>FROM: (Check former major)</b>   | <b>TO: (Check new major)</b>        |
|-------------------------------------|-------------------------------------|
| ▷ Counselor Education               | ▷ Counselor Education               |
| ▷ Mass Communications               | ▷ Mass Communications               |
| ▷ Mental Health Counseling          | ▷ Mental Health Counseling          |
| ▷ Social Sciences-History           | ▷ Social Sciences-History           |
| ▷ Social Sciences-Political Science | ▷ Social Sciences-Political Science |
| ▷ Social Sciences-Sociology         | ▷ Social Sciences-Sociology         |
| ▷ Administration & Supervision      | ▷ Administration & Supervision      |
| ▷ Elementary Education              | ▷ Elementary Education              |
| ▷ Secondary Education               | ▷ Secondary Education               |
| ▷ Special Education                 | ▷ Special Education                 |
| ▷ Biology                           | ▷ Biology                           |
| ▷ Chemistry                         | ▷ Chemistry                         |
| ▷ Computer Science                  | ▷ Computer Science                  |
| ▷ Chemistry                         | ▷ Chemistry                         |
| <br>                                |                                     |
| ▷ Engineering                       | ▷ Engineering                       |
| ▷ Mathematics                       | ▷ Mathematics                       |
| ▷ Nursing                           | ▷ Nursing                           |
| ▷ Physics                           | ▷ Physics                           |
| ▷ Public Administration             | ▷ Public Administration             |
| ▷ Rehabilitation Counseling         | ▷ Rehabilitation Counseling         |
| ▷ Therapeutic Recreation            | ▷ Therapeutic Recreation            |
| ▷ Urban Forestry                    | ▷ Urban Forestry                    |
| <b>Ph.D Degrees:</b>                |                                     |
| ▷ Environmental Toxicology          | ▷ Environmental Toxicology          |
| ▷ Nursing                           | ▷ Nursing                           |
| ▷ Public Policy                     | ▷ Public Policy                     |
| ▷ Science/Mathematics Education     | ▷ Science/Mathematics Education     |
| ▷ Special Education                 | ▷ Special Education                 |

**Approved**                      **Disapproved**

NAME: \_\_\_\_\_ DATE \_\_\_\_\_  
Former Department Head

**INFORMATION BELOW TO BE COMPLETED  
BY GRADUATE SCHOOL**

| <b>Current Admission Status</b> | <b>Current Academic Standing</b> |
|---------------------------------|----------------------------------|
| ◇Regular                        | ◇Good                            |
| ◇Conditional                    | ◇Probation                       |
| ◇Provisional                    | ◇Suspension                      |
| ◇Non-Degree                     |                                  |

**COMMENTS:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NAME: \_\_\_\_\_ DATE \_\_\_\_\_  
Dean of the Graduate School

## INSTRUCTIONS FOR CHANGE IN COURSE OF STUDY

A graduate student who wishes to change his/her major or program must submit a formal application through the Office of Graduate Studies after receiving approval from the student's current department chairperson.

The Graduate School will affirm the student's admission and academic status and forward the application to the requested department for acceptance. Students who change program/major should note the following:

- ✚ Requests for all changes (including curriculum, program, degree, etc.) must be submitted to the dean of the Graduate School at least one semester prior to the date of graduation.
- ✚ A maximum of six credit hours of course work pursued before the change of major/program may be used to satisfy the requirements for the new program, only if those hours are applicable to the new plan of study.
- ✚ For graduation and other purposes, students who change major/program, will be evaluated using the Graduate School Bulletin and University policies and regulations that are in force at the time of the change.

For a student to be considered for a change in course of study, the following documents must be attached to this form:

- ✚ An updated official Transcript.
- ✚ A Statement of Purpose for the new major/program of choice.